

# Tools for Schools Phase II - Indoor Air Quality

## Follow-up Action Plan for Physical Plant Operations



Northeast High

1241

78.8 58.2 925

Principal: Mr. William Kemp

Walkthrough Date: 5/11/2005

Temp RH Co2  
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
004	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
004	2	Physical Plant Operations	CO2 level was slightly elevated.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower CO2 level.
025	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
101B	1	Physical Plant Operations	Signs of water intrusion along wall with window.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
101J	1	Physical Plant Operations	No odor detected at the time of assessment. Check for roof leaks.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
102	1	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair/replace as appropriate.
111H	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
111H	2	Physical Plant Operations	Carpet was stained and rippled.	Physical Plant Operations to evaluate and repair/replace as appropriate.
111J	1	Physical Plant Operations	Signs of water intrusion.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
111J	2	Physical Plant Operations	Carpet was stained and rippled.	Physical Plant Operations to evaluate and repair/replace as appropriate.
111L	1	Physical Plant Operations	Odor detected. Appears to be from HVAC.	Physical Plant Operations to evaluate cause of odor.
111L	2	Physical Plant Operations	Carpet was stained and rippled.	Physical Plant Operations to evaluate and repair as appropriate. However, site based administration to encourage staff to keep doors and windows closed.
122	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
122	2	Physical Plant Operations	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Physical Plant Operations to evaluate HVAC system for proper operation.
132	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.

<b>Room</b>	<b>Priority</b>	<b>Responsible</b>	<b>Response</b>	<b>Recommendation</b>
132	2	Physical Plant Operations	Return vent damaged.	Physical Plant Operations to evaluate and repair/replace as appropriate.
145	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
147	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles in hallway.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
147	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
154	1	Physical Plant Operations	Signs of water intrusion.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
154	1	Physical Plant Operations	Weather threshold to exterior door is damaged.	Physical Plant Operations to evaluate and repair as appropriate.
184A	2	Physical Plant Operations	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Physical Plant Operations to evaluate HVAC system for proper operation.
185A	2	Physical Plant Operations	Odor detected at the time of assessment.	Physical Plant Operations to evaluate cause of odor.
185A	2	Physical Plant Operations	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Physical Plant Operations to evaluate HVAC system for proper operation.
185A	2	Physical Plant Operations	Settlement cracks to the rear of the classroom.	Physical Plant Operations to evaluate and repair as appropriate.
201	2	Physical Plant Operations	Carpet was stained and rippled.	Physical Plant Operations to evaluate and repair/replace as appropriate.
212	1	Physical Plant Operations	Odor detected and microbial growth identified. Roof leaks throughout the room.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
212	1	Physical Plant Operations	Pests observed at the time of assessment (FISH 217P)	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
212	2	Physical Plant Operations	Carpet was stained and rippled.	Physical Plant Operations to evaluate and repair/replace as appropriate.
218	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
244	2	Physical Plant Operations	Odor detected and no microbial growth identified. Carpet is stained.	Physical Plant Operations to evaluate and repair/replace as appropriate.
244	2	Physical Plant Operations	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Physical Plant Operations to evaluate HVAC system for proper operation.
244A	2	Physical Plant Operations	Supply vent missing.	Physical Plant Operations to evaluate and repair/replace as appropriate.
251	2	Physical Plant Operations	Odor detected and no microbial growth identified.	Physical Plant Operations to evaluate cause of odor.
259	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.

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259E	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles, stains on carpet, damage to wall plaster and visible microbial growth in refrigerator pan.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
260E	2	Physical Plant Operations	Carpet in hallway is stained.	Physical Plant Operations to evaluate and repair/replace as appropriate.
265	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
265	2	Physical Plant Operations	Odor detected and no microbial growth identified.	Physical Plant Operations to evaluate cause of odor.
266	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment .	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
282	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
283	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles and moisture in light fixtures.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
289	2	Physical Plant Operations	Odor detected and no microbial growth identified. Odor appears to be coming from HVAC ducts.	Physical Plant operations to evaluate and clean HVAC ducts.
311	1	Physical Plant Operations	Holes around pipes and the paint is blistering on exterior wall.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
311	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
311	2	Physical Plant Operations	Odor detected and no microbial growth identified. Odor appears to be from HVAC ducts.	Physical Plant operations to evaluate and clean HVAC ducts.
321	1	Physical Plant Operations	Signs of water intrusion. Appears to be roof leaks. Ceiling tiles and walls are stained and damaged in 321 and 321B.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
321	2	Physical Plant Operations	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Physical Plant Operations to evaluate HVAC system for proper operation.
325A	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
325A	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
855	2	Physical Plant Operations	Temperature was elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation.
856	2	Physical Plant Operations	Temperature was elevated at the time of assessment.	Physical Plant Operations to evaluate HVAC system for proper operation.
857	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.

<b>Room</b>	<b>Priority</b>	<b>Responsible</b>	<b>Response</b>	<b>Recommendation</b>
857	1	Physical Plant Operations	Signs of water intrusion at window of South wall.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
858	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.